

FOSTER CARE HANDBOOK

REPLACES:

SECTION:

PAGE NO.:

ISSUED/REVISED:05-09-18

APPROVED RELATIVE CAREGIVER
(ARC) FUNDING OPTION PROGRAM

SECTION: 45-204

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I. BACKGROUND

State laws require that preferential consideration be given to placing the child with a relative when a child is removed from physical custody of a parent. An approved relative caregiver in California must meet health and safety standards that mirror those for a licensed foster parent or resource family. Effective January 1, 2017, new relative placements will be assessed using the Resource Family Approval (RFA) process.

Although placement with a relative is the preferred placement, the funding associated with that placement depends on whether the child is eligible to receive federal Foster Care. While an approved relative may receive Foster Care payments on behalf of a federally eligible child, an approved relative caring for a non-federally eligible child is not eligible to Foster Care. For a non-federally eligible child in foster care, an approved relative may apply to receive California Work Opportunity and Responsibility to Kids (CalWORKs) benefits on behalf of the child. Unlike Foster Care, typical CalWORKs grants are not a per-child payment, but are based on the size of the family as a whole, and are significantly less than the Foster Care rate.

To address this disparity, California enacted the Approved Relative Caregiver Funding Option (ARC) Program. This program provides funding to enable participating counties to make payments equal to the foster care rate to approved relative caregivers with whom a non-federally eligible child is placed. Such a child must reside in California and be under the jurisdiction of the California juvenile court.

Contra Costa County opted into the ARC program and implemented effective June 1, 2015. No retroactive payments were issued prior to this date.

Effective January 1, 2017, counties which have not opted in to the ARC Program will also be required to pay approved relative caregivers of non-federal dependent children a per-child, per-month rate equal to the foster care rate.

II. POLICY

A. Eligibility Criteria

1. In order for the relative to be eligible to ARC funding the following criteria must be met:
 - a. The child/Non Minor Dependent (NMD) must be a dependent or ward of the court or have been removed from their home as a result of a voluntary placement

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agreement.

- b. The child/NMD must be non-federally eligible.
- c. The relative must reside in California.
- d. The relative must be approved through the Resource Family Approval (RFA) process as documented by the RFA 05A – *Resource Family Approval Certificate*.

Note: If prior to 1/1/17, the SOC 815 – *Approval of Family Caregiver Home* may be used to document the home approval as long as it has not expired.

- e. An ARC 1 *Statement of Facts Supporting Eligibility for the Approved Relative Caregiver (ARC) Funding Option Program* from hereinafter will be referred to as the ARC application , including all necessary related information and documentation must be completed for each child/NMD.

2. Non Minor Dependent (NMD)

- a. A NMD participating in the ARC Program is eligible to receive funding up to age 21 as long as all other criteria are met. For NMD participation criteria, please refer to [MS 31-650 Extended Foster Care](#).

3. Undocumented Children

- a. An undocumented child may be eligible for the ARC Program if all ARC requirements are met. In addition, an undocumented PRUCOL (Permanently Residing Under Color of Law) child as specifically defined in MPP section 42-431.22 may be eligible for CalWORKs.
- b. An undocumented child who meets the requirements of MPP section 42-431.23 may also be eligible for CalWORKs; this section pertains to victims of trafficking, domestic violence, and other serious crimes.

B. Requirements for Relative Caregivers

- 1. A relative is defined as an adult who is related to the child/NMD by blood, adoption, or affinity within the fifth degree of kinship, including stepparents, stepsiblings, and all relatives whose status is preceded by the words “great,” “great-great,” or “grand,” or the spouse of any of these persons, even if the marriage was terminated by death or dissolution.

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2. A relative caregiver with whom an eligible child is placed must be approved via the Resource Family Approval (RFA) process. Relative approval standards, including RFA standards, remain the same under the ARC Program.

C. County with Payment Responsibility and Inter County Transfers (ICT)

1. The county of court jurisdiction will be the county with payment responsibility for the ARC Program. This includes the CalWORKs portion of the ARC payment, which will apply in the majority of ARC cases. Therefore, the county with court jurisdiction which is the county with care, custody and control over the child shall make the entire ARC payment.
2. The county of court jurisdiction will continue to make the ARC payment even if the child is placed in a county that is not participating in the ARC Program. However, the child must reside in California. As a result, for certain cases, an ICT may be necessary to transfer the case from the county of residence to the county of court jurisdiction.
3. An existing CalWORKs case in a county outside of Contra Costa for a child that is placed with his approved relative caretaker must be transferred to Contra Costa County, the county with court jurisdiction.
4. New ARC cases will be established by the county of jurisdiction.
5. Needy or non needy caretaker relatives caring for a child(ren) who is not participating in the ARC Program, but who is receiving CalWORKs, will continue to receive their CalWORKs benefits from the county of residence.

D. Program Funding

1. Funding for the ARC Program is comprised of up to three sources
 - a. Federal, state and county CalWORKs funds, including for all ARC cases the county share of costs associated with the CalWORKs portion of the ARC payment.
 - b. State general funds (SGF).
 - c. County funds if the other two funding sources are insufficient to make the ARC payment.

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2. These funding sources will be used to fund per-child, per-month payments under the ARC Program in an amount that is equal to the basic foster care rate (Refer to the FC 400 *Foster Care and KinGAP Aid Payment Rates* located in FormSTAR for current FC rates). In other words, the amount that an ARC-eligible child receives (or would receive) per month from CalWORKs will be applied toward the child’s monthly ARC payment. The balance of the child’s monthly ARC payment, up to the equivalent of the basic foster care rate, will come from the SGF/ARC.
3. Although CalWORKs funds may be part of the ARC payment, a child does not have to be eligible for CalWORKs to participate in the ARC Program. In cases where the child is ineligible for CalWORKs, the child’s ARC payment will consist entirely of SGF/ARC in an amount equal to the basic foster care rate.
4. The ARC portion of the ARC payment is subject to the same income deduction and offset rules as income under the Foster Care program for any income the child receives.
 - a. Income received by the child will not offset the CalWORKs portion of the ARC grant.
5. Relatives in receipt of ARC payment will not be eligible to clothing allowances, Difficulty of Care, and Educational Travel Reimbursement (ETR). However, county funds may be used to pay for the items listed above.
6. The California Necessities Index (CNI) increase to foster care rates will be applied to the ARC payment on July 1st of each year. The SGF share of the ARC payment will be adjusted based on changes to statute for the CalWORKs exempt Maximum Aid Payment (MAP) levels.
7. ARC cases will be eligible to the Level of Care (LOC) rates when it is fully implemented.

E. CalWORKS

1. Relative Caregiver Requirements

The following requirements **will not** apply to an approved relative caregiver applying for the ARC Program:

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- a. Statewide Fingerprint Imaging System (SFIS) requirements. Since an approved relative caregiver has already been fingerprinted and undergone criminal records background check as part of the approval process this SFIS requirement is waived.
- b. Face to face interview
- c. Photo image of approved relative caregiver
- d. Immunization
- e. School attendance
- f. Cal-Learn participation
- g. Welfare-to-Work participation
- h. Reporting – CalWORKs reporting requirements will not apply as ARC children meet with their Social Worker every month. However, Social Workers are required to notify the EW of any changes that could impact eligibility to the ARC Program.

Important: The relative must comply with the requirements above if he/she has other children in the home that receive CalWORKs benefits that do not participate in the ARC Program.

2. The following requirements **will apply** to an approved relative caregiver applying for the ARC Program:
 - a. The ARC application must be fully completed, signed by the relative caregiver, and submitted to the EW. The ARC application consists of two parts:
 - i. The first part establishes the child’s eligibility for the ARC Program and the second part establishes the child’s eligibility for CalWORKs. Because the Foster Care EW should already have this information from the FC determination, the forms **FC 2** (*Statement of Facts Supporting Eligibility for AFDC-Foster Care*) and **SOC 158A** (*Foster Child’s Data Record and AFDC-FC Certification*) may be used as documentation.

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Note: The ARC application may be completed for cases whose relative placements are pending approval.

- ii. For cases that are currently receiving CalWORKs at the time the ARC application is being filled, only Part One of the ARC application must be completed and signed by the caregiver. Attach a copy of the child's most recent CalWORKs application in place of Part Two of the application. Attach **either** of the following forms:

- SAWS 2 Plus – *Application for CalFresh, Cash Aid and/or Medi-Cal*
- CW 2219 - *Application for CalWORKs (Non Needy Caretaker with Relative Foster Child)*
- CW 8 – *Statement of Facts for an Additional Person* **OR**
- CW 8A – *Statement of Facts To Add a Child Under 16*

Important: If the relative has chosen to complete Part Two of the ARC application, a CalWORKs application does **not** need to be attached.

- 3. Income and property requirements mirroring those for Temporary Assistance to Needy Families (TANF) are included on the ARC Program application. All TANF income, property, and citizenship rules remain the same and will apply to the ARC Program. For ARC Program purposes, compliance with these requirements is evaluated in the same way that TANF evaluates them.
 - a. Eligibility for the CalWORKs portion of the ARC payment is based on the child's income and property resources. Income eligibility is determined by applying the AFDC-FC income requirements. Up to \$10,000 may be retained.
- 4. For CalWORKs eligibility children must meet the requirements regarding citizenship specified in [ACIN I-71-00](#).
- 5. Assistance Units (AU)
 - a. For ARC Program purposes, each participating child will be in an AU of one regardless of how many other persons in the family receive CalWORKs, including any siblings of the child.

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- b. Needy caregiver relatives will be eligible for CalWORKs if the only eligible child is the ARC child (unless the child is a NMD) and will receive the county of residence exempt/non-exempt rate as applicable. The CalWORKs grant for the relative caregiver will be calculated as normal, following CalWORKs rules. The ARC eligible child is included in the Maximum Basic Standard of Care (MBSAC) for determining financial eligibility. The ARC payment will not be included as income when determining the relative caregiver's or other household member's eligibility for CalWORKs assistance.

Important: A relative caregiver is prohibited from receiving ARC assistance **and** receiving additional CalWORKs payments for the child. Additional payments include payments for special needs, emergencies, homeless assistance and pregnancy special needs.

6. Children transferring from CalWORKs to ARC

- a. No portion of the original CalWORKs payment will be attributable to the youth and therefore will not impact the calculation of the prorated ARC grant amount. This also applies to multiple youth transferring from a CalWORKs AU to individual ARC AUs.
- b. The CalWORKs portion of the prorated ARC grant amount will be equal to an exempt CalWORKs MAP for an AU of one, prorated to the number of days the ARC placement was eligible for placement.
 - i. Any offsets, due to either income or some other factor, apply after the prorated grant amount has been calculated.
 - ii. Any aid amounts received by the original CalWORKs AU, regardless of its composition, are not considered income to the ARC child and will not reduce the prorated ARC payment.
- c. For transfers to or from placements such as other ARC relative placements or State Foster Care non relative placements, the prorated amount of CalWORKs and/or ARC due to the ARC case in the new placement is unaffected by any funds the case previously received or might potentially receive. For proration examples please refer to ACL 16-92, page 12.
 - i. The initial ARC payment will not result in a CalWORKs
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overpayment.

F. Issuance of Payments

1. Like Foster Care, the ARC payments will also be issued at the end of the month via warrant.
2. ARC benefits are calculated for the days that a dependent child is actually in placement, and then paid to the caregiver in arrears.
3. Payments received by an approved relative caregiver from the ARC Program cannot be considered income for purposes of determining other public benefits (except for CalFresh in some circumstances). Therefore, the ARC payment will not be included as income when determining the relative caregiver's or other household members' eligibility for CalWORKs assistance.

G. Benefit Proration

1. The CalWORKs and ARC/SGF portions of prorated ARC payments are calculated separately and then added together for the total ARC payment.
2. The CalWORKs portion is equal to the exempt MAP for an AU of one in the county of jurisdiction, prorated based on the number of days the child was in the ARC placement.
3. The ARC/SGF portion is equal to the foster care rate, less the exempt MAP for an AU of one in the county of jurisdiction, prorated based on the number of days the child was in the ARC placement.
4. When dividing dollar amounts to calculate a daily rate/grant amount, any fractional cents should be rounded up or down to the nearest whole cent.
5. Once the daily rate/grant amount has been multiplied by the relevant number of days, the resulting prorated grant amount (either the CalWORKs portion or ARC/SGF portion of the ARC payment) attributable or payable to a caregiver should be rounded down to the nearest whole dollar.
6. Income received by the child does not affect the methodology used to calculate the amount of prorated ARC grant. Any reductions or offsets to the ARC payment amount occur after the prorated ARC grant amount has been calculated. As

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previously stated, income received by the child will not offset the CalWORKs portion of the prorated ARC grant.

H. CalFRESH

1. Relative caregivers in receipt of ARC funding may also be eligible for CalFRESH benefits.
2. For CalFRESH budgeting purposes, monies available through the ARC Program shall be treated in the same manner as foster care payments made to CalFRESH households.
3. CalFRESH households shall be informed of their option to include in the CalFRESH household an ARC eligible foster child for CalFRESH budgeting purposes.
4. ARC eligible foster children may be considered part of the CalFRESH household, with the ARC payment treated as unearned income to the CalFRESH household.

OR

5. ARC eligible foster children can be considered boarders and excluded for CalFRESH budgeting purposes from the household, with the ARC payment excluded from income consideration.

I. Pregnant or Parenting Teens

1. ARC recipients are not eligible for Cal-Learn.
2. If eligible, the parenting teen's child may receive CalWORKs.

J. Child Support

1. Child support assignment and recoupment for the ARC payment will follow CalWORKs processes.
2. Child support will be recoupable for the entire ARC payment with the exception of NMDs and non-Maintenance of Effort (MOE) countable ARC children.

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- 3. For ARC cases that are referred for child support services, the first \$50 of child support collected is to be passed through to the approved relative caregiver and is disregarded (not counted) as income against the ARC payment.
- 4. The **CW 2.1NA** *Notice and Agreement for Child, Spousal and Medical Support* and the **CW 2.1Q** *Child Support Questionnaire* are required if referred to Department of Child Support.
- 5. Child support cooperation requirements can be exempt in accordance with MPP Section 82-512.
- 6. A child support referral is not needed if the SW determines cooperation is not in the best interests of the child by completing the *CW 51 – Child Support Good Cause for Noncooperation*, including an increased risk of harm to the child or when cooperation would pose a barrier to family reunification efforts.

K. Dual Agency Rates

Children that are clients of the Regional Center and placed with an Approved Relative Caregiver may be eligible to receive the dual agency rate.

L. Infant Supplement Rate

The infant supplement rate may be paid in addition to a minor parent’s or NMD’s ARC payment for their children living in the same ARC approved home with a minor/NMD parent.

M. Funeral and Burial Costs

Reimbursement for funeral costs is available for children who were placed with an approved relative caregiver in receipt of ARC monthly payments.

N. Redetermination of Eligibility (RV)

- 1. Dependent children who receive federal or state AFDC-FC must have their eligibility for benefits redetermined by the county of jurisdiction annually.
- 2. Counties are required to annually redetermine the eligibility of children receiving benefits under the ARC Program. This redetermination is also accepted by the Department of Health Care Services as the required annual redetermination of Medi-CAL eligibility.

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O. Wraparound

The ARC children are eligible to receive wraparound services, though these services may not be paid for with ARC funds.

P. Overpayments (OP)

1. In the ARC Program, when a caregiver receives a payment for an amount or a time period for which the child was ineligible, an OP is created.

Below are examples of scenarios that establish OPs in the ARC Program:

- Child begins to receive SSI/SSP, SSA, or other income (earned or unearned), and the approved relative caregiver does not report it.
 - Child's combined monthly income and resources/property total more than \$10,000, and the approved relative caregiver does not report it.
 - Child has been absent from the placement for 15 or more cumulative days in any given month and the approved relative caregiver does not report it. However, the hospitalization of a child for any length of time will not establish an overpayment.
2. **Limitations on Collecting an OP:** Counties may only recoup OPs in the ARC Program using the standards and processes for recoupment of OPs to an approved home of a relative in the foster care program. In the foster care program, an identified OP may not be collected when:
 - The cost of the collection exceeds that amount of the OP that is likely to be recovered by the county.
 - The child was temporarily removed from the home and payment was owed to the provider to maintain the child's placement, or the child was temporarily absent from the provider's home, or on runaway status and subsequently returned, and payment was made to the provider to meet the child's needs.
 - The OP was exclusively the result of a county administrative error (AE) or both the county welfare department and the provider or non-minor

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dependent were unaware of the information that would establish that the foster child or non-minor dependent was not eligible for foster care benefits.

- The provider or non-minor dependent did not have knowledge of, and did not contribute to the cause of the OP.
- The provider timely reported information that reduced the benefit amount, but the county did not have sufficient time to adjust the amount before the payment was issued.

Therefore, there may be circumstances in which an OP has been identified, but the county is unable to collect the OP.

3. If an OP is not collectable, the county should not issue a NOA to the caregiver regarding the OP. However, the DBRU/FC 1 *Bass V Anderson Overpayment Report for Foster Care* must continue to be completed.
4. **Recouping a collectable ARC OP:** OPs may be recouped by the following methods:
 - Voluntary lump sum repayment
 - Voluntary repayment agreement
 - Voluntary grant offset

If the relative refuses to enter into, or comply with, a voluntary repayment agreement, then an involuntary repayment agreement can be used. The involuntary repayment agreement consists of either a grant offset or possible civil judgment. Grant adjustments are capped at ten percent of the monthly payment. Tax intercepts are not used in ARC.

III. PROCEDURES

- A. New Potentially Eligible ARC Program Cases
 1. Responsibilities
 - a. Social Worker

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- i. Prior to placing a child in a relative home make the referral to the RFA Unit.
 - ii. After placement with the relatives sends the CWS 16 *Clerical Specialist (Tech) Form* along with the placements documents to the Clerical Specialist.
 - iii. Immediately notifies the FC Unit and ARC EW of any placement change or address change. In the event of an address change the RFA Unit must be notified.
- b. Clerical Specialist
 - i. Reviews documents, makes entries in CWS/CMS, generates the SOC 158A and forwards the intake packet to the FC Unit.
 - ii. If the relative is not approved at time of initial placement sends the RFA 05A approval document when received to the assigned EW.
- c. FC Intake Clerk
 - i. Performs case assignments as directed.
 - ii. Registers applications as directed by both FC Intake EW and ARC EW.
 - iii. Scans documents into Compass Pilot as directed by EWs.
- d. FC Intake EW
 - i. Performs routine FC eligibility intake procedures for a child placed with a relative. If federally eligible to Foster Care the relative is not eligible to the ARC Program and no further action is necessary.
 - ii. If the child is not federally eligible to Foster Care the EW will conference the case with the EW Supervisor to ensure the determination is appropriate.
 - iii. Prepares ARC 1 Referral and forwards to the EW Supervisor.

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- iv. If it is determined during the intake process that the relative is not within the 5th degree of relationship notify the Clerical Specialist and the Social Worker. This child may continue to live with a Non Relative Extended Family Member (NREFM) and receive State Foster Care, but will not be eligible to the ARC Program.
- v. Makes entries in CWS/CMS to reflect the non-federal finding. Please refer to the FC CWS/CMS 1 – *EW Responsibilities Desk Guide* located in FormSTAR for directions.
- e. FC EW Supervisor
 - i. Reviews all non-federal Foster Care eligibility determinations with relative placements to ensure accuracy.
 - ii. If the non-federal determination was accurate the ARC referral packet is sent to the EW.
 - iii. Ensures the ARC referral packet includes the following forms:

Note: The forms may either be sent inter-office or available in Compass Pilot.

- *ARC Referral Form*
- *ARC 1 application* (if completed by the relative)
- *ARC 1A - Rights, Responsibilities and Other Important Information* (if completed by the relative)
- *SOC 158A - Foster Child's Data Record and AFDC-FC Certification*
- *FC 2 - Statement of Facts Supporting Eligibility for AFDC Foster Care (FC)*
- *FC 3 - Determination of Federal AFDC-FC Eligibility*
- *SOC 815 - Approval of Family Caregiver Home **or***
- *RFA 05A – Resource Family Home Approval Certificate*
- Court documents: Petition and Detention
- Permanent verifications

- iv. The ARC EW Supervisor reviews eligibility determinations on ARC cases from ARC EW to ensure accuracy.

- f. ARC EW

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- i. Receives referral packet for the ARC Program from the FC EW Supervisor for a non-federally eligible child placed with a relative.
- ii. Reviews to determine if all eligibility criteria are met. Refer to Section III, A. Policy.
- iii. Contacts the relative caregiver and mails the *ARC Intake Packet Cover Letter* requesting completion and return of the following forms:
 - *ARC 1 Application*
 - *ARC 1A – Rights, Responsibilities and Other Important Information*
 - *Statement of Relationship Verification cover letter*
 - *IM 16 – Applicant’s statement of Relationship to Aided Children*
 - *CW 2.1 (Q) – Support Questionnaire*
 - *CW 2.1 – Notice and Agreement for Child, Spousal and Medical Support*
 - *Pub 468 – Approved Relative Caregivers Funding Option Program Brochure*
- iv. Performs routine intake eligibility procedures as well as completing the *ARC 158X – ARC Intake Worksheet*.
- v. Determine if the child is eligible to Federal or State CalWORKs (Region 1) and the appropriate aid code:
 - 2S – ARC Funding Option + federal CalWORKs
 - 2T – ARC Funding Option + state CalWORKs
 - 2U – ARC Funding Option + state CalWORKs (for NMDs)
 - 2P – ARC only
 - 2R – ARC only (for NMDs)
- vi. Issues payments at the end of the month for an ARC eligible child placed with an approved relative. The beginning date of aid is the date the approved relative caregiver signs the ARC application or the date the relative is approved whichever is later.

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- vii. Ensures ARC payments are not made until the relative has been approved through the RFA process.
- viii. Sends the IT 04 FC B – *Request for Provider Registration* to the Provider Unit for entry of the relative as an ARC provider into Calwin.
- ix. Issues payments at the appropriate FC rate, takes action in Calwin, and sends a Notice of Action (NOA).
- x. The RFA 05A - *Resource Family Home Approval Certificate* is required. However, the Resource Family is presumed to be approved when the Clerical Specialist verifies the information in CWS/CMS.
- xi. If the child is moved to a non relative placement, the ARC case will be discontinued.
- xii. Sends documents to FC Intake Clerk for scanning into Compass Pilot.
- xiii. Sends case to the FC EW Supervisor for eligibility review.

B. Redetermination of Eligibility (RV)

1. Responsibilities

a. Clerical Specialist

- i. Generates the SOC 158A and obtain the SW signature.
- ii. Updates CWS/CMS as appropriate.
- iii. Forwards the SOC 158A to the ARC EW.

b. FC Intake Clerk

- i. Scans documents as directed into the ARC/FC case.

c. ARC EW

- i. Mails the following documents to the relative:

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- ARC 2A RV Cover Letter
- ARC 2 Redetermination: *Statement of Facts Supporting Eligibility for the ARC Program*

Note: The ARC 2 must be signed by the relative, but the child’s SW may complete the form if they are knowledgeable of the child’s circumstances. If the SW is able to complete the form it may be processed without the relative’s signature if it contains all the information required to redetermine eligibility.

- ARC 1A Rights, Responsibilities and other Information for ARC
- PUB 13 Your Rights Under California Welfare Program

- ii. Orders and reviews IEVS for eligibility changes.
- iii. Once the relative has returned the requested documents proceed with completing the RV in Calwin.
- iv. Reviews CWS/CMS for the correct aid code.
- v. Enters the RV date into CWS/CMS on the AFDC-FC Eligibility page. The RV completion is the date the EW completed the RV.
- vi. Documents the RV on the ARC 2 RV – *ARC RV Checklist*.
- vii. Enters Case Comments in Calwin documenting the RV.

d. FC EW Supervisor

- i. Ensures RVs are completed in a timely manner.
- ii. Reviews the RV for accuracy and correctness.

IV. FORMS

ARC 1 – Statement of Facts Supporting Eligibility for the Approved Relative Caregiver (ARC)
Funding Option Program
ARC Intake Packet Cover Letter

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- ARC 1 Desk Guide
- ARC 1 Referral
- ARC 1A – Rights, Responsibilities and Other Important Information
- ARC 158X – ARC Intake Worksheet
- ARC 2 – Redetermination: Statement of Facts Supporting Eligibility for the Approved Relative Caregiver Funding Option Program (ARC)
- ARC 2 RV – ARC RV Checklist
- ARC 2A – ARC RV Cover Letter
- ARC 149 – Discontinuance NOA
- ARC IM 16A – Cover Letter for Relative Verification
- ARC 249 – Denial NOA
- ARC 880 – Approval NOA
- CW 2.1Q – Support Questionnaire
- CW 2.1 - Notice and Agreement
- CW 2219 – Application for CalWORKs (Non Needy Caretaker with Relative Foster Child)
- CW 8 – Statement of Facts for an Additional Person
- CW 8A – Statement of Facts To Add a Child Under 16
- CWS 16 – Clerical Specialist (Tech) Form
- FC 2 – Statement of Facts Supporting Eligibility for AFDC Foster Care (FC)
- FC 3 – Determination of Federal AFDC-FC Eligibility
- FC 3 CC – POEM Worksheet
- FC 400 – Foster Care and KinGAP Aid Payment Rate
- FC CWS/CMS 1 – EW Responsibilities in CWS/CMS Desk Guide
- IM 16 – Applicant’s Statement of Relationship to Aided Children
- IT 04 FC B – Request for Provider Registration/Address Changes for Foster Care Providers
- NA 1277- ARC Notice of Action – Overpayments
- NA 1278 – ARC Notice of Action – Approval
- NA 1279 – ARC Notice of Action – Denial
- NA 1280 – ARC Notice of Action – Discontinue
- NA 1281 – ARC Notice of Action - Change
- PUB 468 – Brochure Approved Relative Caregivers Funding Option Program
- RFA 05A – Resource Family Home Approval Certificate
- SAWS1 – Application for Cash Aid, Food Stamps and/or Medi-Cal
- SAWS2 Plus – Application for CalFresh, Cash Aid and/or Medi-Cal
- SOC 815 – Approval of Family Caregiver Home
- SOC 158A – Foster Child’s Data Record and AFDC-FC Certification

V. REFERENCE

Senate Bill (SB) 855

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- [ACIN I-42-14, The Approved Relative Caregiver Funding Option](#)
- [ACL 14-89, Approved Relative Caregiver \(ARC\) Funding Option Program](#)
- [ACL 15-20, California Work Opportunity and Responsibility to Kids \(CalWORKs\): The Approved Relative Caregiver \(ARC\) Funding Option Program](#)
- [ACL 15-20 Errata, California Work Opportunity and Responsibility to Kids \(CalWORKs\): The Approved Relative Caregiver \(ARC\) Funding Option Program](#)
- [ACL 15-83, Approved Relative Caregiver \(ARC\) Funding Option Program Payment Proration Policy and Methodology Examples and Clarification Regarding Income and Asset Eligibility](#)
- [ACL 15-96, Approved Relative Caregiver Funding Option Program \(ARC Program\): Notice of Action \(NA\) Forms](#)
- [ACIN I-56-16, Approved Relative Caregiver Funding Option Program: Child Support Referral](#)
- [ACIN I-58-16, Approved Relative Caregiver Funding Option Program \(ARC Program\): Upcoming Changes](#)
- [ACL 16-92, Approved Relative Caregiver Funding Option \(ARC\) Program](#)
- [ACL 17-26, Approved Relative Caregiver Funding Program \(ARC\): Clarification of Educational Travel Reimbursement \(ETR\)](#)
- [ACL 17-112, Statewide Effectiveness of the Approved Relative Caregiver \(ARC\) Program](#)
- [ACIN I-71-00, Noncitizen Eligibility Reference Guide](#)

CONTACT PERSON: First-line Supervisors and above may contact the Foster Care Program Analyst with questions concerning this Department Manual Section.