

PROTOCOL:
SHORT TERM RESIDENTIAL THERAPEUTIC PROGRAM (STRTP) PLACEMENT APPROVAL

STRTP PLACEMENT APPROVAL:

This approval is required after 12 consecutive or 18 nonconsecutive months in STRTP placement for youth age 13 and over, and every 6 consecutive or nonconsecutive months for youth under the age of 13 in STRTP placement.

RESPONSIBILITIES:**ANALYST:**

- Review the QRTP Tracker weekly to determine if any STRTP placements are within 30-45 days of 12 or 18 months in length or 6 months in length if the child is under the age of 13.
- Send STRTP 001 to the Case Carrying SW and cc: the SWS.
- Send an email to Placement Team to ensure a recent PRT has been held, or to get it on the schedule for the next PRT.
- Save signed and completed request in the R Drive.

CASE CARRYING SOCIAL WORKER:

- Document in the Case Plan why the youth is still in the STRTP and the reason they still require that level of care, whether the court approved or disapproved the placement in an STRTP, AND that director approval has been requested or is pending.
- Complete the remaining portions of the STRTP 001 including:
 - o Reason the child remains in need of STRTP placement
 - o STRTP rate being paid (Standard or Enhanced)
 - o Treatment and Discharge plan, including expected discharge date
 - o Documentation of date of last CFT, IPC, QI and STRTP hearing
- Attach the most recent court report including the case plan
- Submit to Social Work Supervisor for review and signature

SOCIAL WORK SUPERVISOR:

- Review documents and sign
- Submit to the Division Manager

DIVISION MANAGER:

- Review documents and sign
- Email to CFS Director and cc: cfspolicy@ehsd.cccounty.us

CFS DIRECTOR/OFFICE:

- Review documents and sign
- Obtain signature of EHSD Director
- Return to the SW and cc: cfspolicy@ehsd.cccounty.us for tracking purposes and record retention.

REFERENCES: [ACL 21-114](#)
[ACYF-CB-PI-18-07](#)